



# NOTICE OF MEETING

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## LICENSING COMMITTEE

**FRIDAY, 22 NOVEMBER 2013 AT 9.30 AM**

**THE EXECUTIVE MEETING ROOM, THIRD FLOOR, THE GUILDHALL**

Telephone enquiries to Lucy Wingham on 023 9283 4662

Email: [lucy.wingham@portsmouthcc.gov.uk](mailto:lucy.wingham@portsmouthcc.gov.uk)

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### Licensing Committee Members:

Councillors Les Stevens (Chair), David Fuller (Vice-Chair), Phil Smith (Deputy Chair), Margaret Adair, Ken Ellcome, Jason Fazackarley, Ken Ferrett, Margaret Foster, Aiden Gray, Jacqui Hancock, Frank Jonas, Lee Mason, Eleanor Scott, Sandra Stockdale and April Windebank

### Standing Deputies

Councillors Peter Eddis, Leo Madden, Hugh Mason, Robert New, Jim Patey and Neill Young

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(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the relevant officer by 12 noon of the working day before the meeting, and must include the purpose of the deputation (eg. for or against the recommendations). Email requests are accepted. Contact: Lucy Wingham as listed above.

## AGENDA

- 1 **Apologies for Absence**
- 2 **Declarations of Members' Interests**
- 3 **Minutes of the Licensing Policy Committee meeting held on 23 October 2013 (Pages 1 - 8)**

The minutes of the meeting held on 23 October 2013 are attached.

**RECOMMENDED that the minutes of the meeting of the Licensing Policy Committee held on 23 October 2013 be agreed and signed by the chair as a correct record.**

- 4 **Annual Review of Licensing Fees (Pages 9 - 20)**

### Purpose

The purpose of this report is for the committee to consider a review of the non-statutory fees charged for licences/registrations which are administered by the Licensing Committee.

### **RECOMMENDED:-**

- a) **That the Licensing Committee note the contents of this report, consider the proposed options and determine the level fee to be adopted;**
- b) **That the approved fees be implemented with immediate effect; and**
- c) **That the Head of Health, Safety and Licensing be given authority to advertise, (where appropriate) such fees and charges that are subject to any formal public statutory consultation.**

A report by the Licensing Manager is attached.